

# यूको बैंक UCO BANK

ZONAL OFFICE PUNE

TENDER DOCUMENT

FOR

INTERIOR (FURNITURE) AND ELECTRICAL WORKS

FURNISHING OF BRANCH AT PUNE CITY, PUNE- MH

(For Empaneled Contractors under Pune Zone Only)

**TENDER RECEIVING DATE: 19<sup>th</sup> March 2026 up to 05.00 PM**

**TENDER OPENING DATE: 20<sup>th</sup> March 2026, at 03:00 PM**

UCO BANK ZONAL OFFICE PUNE  
SANSKRIT VIDYA MANDIR, SPORTS COMPLEX,  
LANE-4, NEAR ARANYESHWAR TEMPLE,  
SAHKARNAGAR, PUNE-411009, MAHARASHTRA  
TEL: 8988024407  
Email: [zo.pune.gad@ucobank.co.in](mailto:zo.pune.gad@ucobank.co.in)

**CONSULTANT:**

kaushik mistry & associates

kaushik mistry & associates

C/26, Bell Heaven, Flat No.07, First Floor,  
LIC Colony, Borivli (W), Mumbai - 400  
103.

Tel.:

02228917052- Mobile :  
9869023654/9820274864

TENDER REF NO: ZO/GAD/2025-26/

Date: 09.03.2026



**NOTICE INVITING TENDER**  
**UCO BANK BRANCH PUNE CITY DIST PUNE MH**

On behalf of, UCO BANK Sealed and Super scribed item rate tenders are invited for above mentioned works in Branch from the empaneled contractors of Pune zone in the field of **FURNISHING AND ELECTRICAL WORKS** who have done and successfully completed similar works in the past for the following works: -

|                                     |   |
|-------------------------------------|---|
| Name of work                        | <u>Furnishing and electrical work for UCO Bank Branch at PUNE CITY District Pune (MH)</u>   |
| Earnest Money                       | Rs. 20,000/- (Rupees Twenty Thousand Only), in the form of <b>demand draft only</b> favoring <b>UCO BANK</b> , payable at Pune-MH. <b>Cheque will not be accepted.</b> Tenders without Earnest Money deposit will not be considered and shall be out rightly rejected.                                      |
| Cost of tender Document             | Rs 1000/- (One Thousand Only) in the form of <b>Bank Draft only</b> in the name of UCO Bank, payable at Pune, (Non-refundable). <b>Cheque will not be accepted.</b>   |
| Availability of tender documents    | The tender forms, conditions of contract, specifications, plan, etc. can be downloaded from the website <a href="http://www.uco.bank.in">www.uco.bank.in</a> or collected from <b>Zonal Office UCO Bank Pune</b> up to <b>19<sup>th</sup> March 2026</b> during the office hours from 10:00 AM to 05:00 PM. |
| Time & Date of submission of tender | <b>19<sup>th</sup> March 2026</b> up to 05:00 PM along with earnest money and cost of tender documents Rs.1000/- (Non-refundable separate DD) in the form of <b>demand draft</b> favoring <b>UCO Bank Pune</b> payable at Pune.   |
| Place of submission                 | In the office of <b>UCO Bank Zonal Office (GAD-Section) Sanskrit Vidya Mandir, Sports Complex, Lane-4, Near Aranyeshwar Temple, Sahkar Nagar, Pune-411009, Maharashtra</b>  |
| Tender to be addressed to           | <b>Zonal Manager, UCO Bank, Zonal Office, Pune</b>  |
| Time & Date of Opening of Tender    | The tenders will be open on <b>20<sup>th</sup> March 2026</b> at 03:00 PM in the above office in the presence of contractors or their authorized representatives who so ever may like to be present.  |
| The tender documents consist        | Tender Notice, condition of contracts, Price Bid including BOQ in various schedules & specifications pertaining to furnishing and Electrical works, Layout & other relevant drawings along with completion/satisfaction certificate of similar works done in last 3 Years                                   |



from concerned branch.

Tender documents duly filled in super scribing name of work, contractor's address and shall be addressed to **Zonal Manager, UCO Bank Zonal Office (GAD-Section) Sanskrit Vidya Mandir, Sports Complex, Lane-4, Near Aranyeshwar Temple, Sahkarnagar, Pune-411009, Maharashtra** shall be enclosed with tender document. The offer without the same will be treated as cancelled.

The tender shall be liable for rejection if any of the above requirements are not complied with the right to reject any or all tenders without assigning any reasons whatsoever is reserved, with UCO Bank Zonal Office Pune.

Kindly note that tenders should be collected personally by the contractor from the Zonal office Pune (MH) along with the request letter duly signed by the empanelled contractor.



By Zonal Manager  
ZO-Pune (7044)



# FORM OF TENDER

To

ZONAL OFFICE  
UCO BANK  
PUNE (MH)

Subject: Civil interior, electrical work at Branch Building UCO Bank, **PUNE CITY (New Branch)** Distt Pune (MH).

Dear Sir,

1. I/We refer to tender notice issued by UCO BANK ZONAL OFFICE PUNE for, **above-mentioned branch**.
2. I/We do hereby offer to perform, provide, execute, complete & maintain the work in conformity with drawings, conditions of contract, specifications & bill of quantities at the respective rates quoted in the bill of quantities.
3. I/We have satisfied myself/ourselves as to site conditions, examined the drawings & all aspects of tender conditions. Subject to above I/We hereby agree, should this tender be accepted in whole or in parts to:
  - ✓ Abide by fulfill all the terms & provision of the said conditions annexed hereto.
  - ✓ Complete the work within **45 DAYS** as stipulated in two or three shifts if considered necessary by the consultant at no extra cost.
4. I/We depositing earnest money of Rs. \_\_\_\_\_ [Rs. ....] Only in form of **Demand draft** which will not bear any interest & is subject to forfeiture solely at Bank's direction from:
  - ✓ If the work is not commenced by me/us in **5 days** from the date of issue of formal work order.
  - ✓ If the offer is withdrawn within the validity period of acceptance.
  - ✓ If the contract is not executed within the validity period of acceptance.
5. I/We understand that you are not bound to accept the lowest or any tender you receive.
6. The acceptance of tender shall constitute a binding of contract & any failure as mentioned in item no.4 above, shall constitute a breach of contract by me/us and the bank shall be entitled to have the work executed at me/our risk & cost & to claim extra cost/ expenditure incurred by them from me/us.
7. Our Bankers are:

(SIGNATURE OF AUTHORISED SIGNATORY)



### CONDITION OF CONTRACT

|   |  |
|---|--|
| <b>Name of work</b>   | Proposed FURNISHING AND ELECTRICAL WORKS of UCO Bank PUNE CITY BRANCH, DISTT PUNE (MH)   |
| <b>Earnest Money Deposit</b>  | Rs. 20,000/- (Rupees Twenty Thousands Only), in the form of Demand Draft only, favoring UCO BANK, payable at Pune (MH).  |
| <b>Retention Amount</b>   | 10% of the running bill value to be retained in all running bill until the total equals 10% of the estimated cost of work.   |
| <b>Retention amount in final Bill till the defect liability Period is over.</b> | 100% of the total retention money for 12 months commencing from the date of virtual completion.  |
| <b>Completion Period</b>  | 45 DAYS from the date of commencement.   |
| <b>Date of commencement</b>   | 5 <sup>th</sup> DAY from the date of written order to commence the work.   |
| <b>Defects Liability period</b>   | 12 months from the date of completion of work.   |
| <b>Amount of interim Bill</b>   | Rs. 8,00,000/- minimum Bill Value or as per decision with respect to work progress (and no advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances) |
| <b>Agreed liquidated damages</b>  | 1.00 % of the total contract amount per week of delay subject to the max of 10% of the total contract amount   |

- 1) Each of the tender documents is required to be signed by the person/ persons submitting the tender in token of his/ their having acquainted himself/themselves with the General conditions etc., laid down. Any tender with any of the documents not so signed will be rejected. The tender form must be filled in English and all entries must be made by hand and written in ink/ball pen. If any of the documents is missing or unsigned the tender shall be considered invalid. All erasers and alterations made while filling the tender must be attested by the initials of the tenderer. Overwriting of figures is not permissible. Failure to comply with either of these conditions will render the tender void. No advice or any changes in rates after the sending of the tender will be entertained.
- 2) From the day of receipt of intimation from the Bank of the acceptance of his/their tender, successful tenderer shall be bound to implement the contract signing an agreement in accordance with the agreement and conditions of the contract, but the written acceptance by the employer and the person tendering, whether such formal contract is or not subsequently entered into will be a binding contract.



- 3) The Bank is not concerned with any rise or fall in the prices, of any materials. The rates quoted shall include all costs, work contract to allowances, taxes or any other charges including any enhanced labour rates, etc. which may be enacted from time to time by the State or Central Govt. under no circumstances shall our clients be held responsible for compensation or loss to the contractor due to any increase in the cost of labour, materials etc.
- 4) The rate quoted by the contractor shall include all eventualities such as heavy rain, sudden floods, etc. which may cause damage to the execution work, until the completion certificate is issued to the contractors. Our clients will not be responsible to such damaged out of the executed work. In case the same item of work is mentioned at one or more places in the schedule of quantities, the lowest of the rates quoted by the contractor for the item shall be taken for the payment of this item.
- 5) The employer do not bind themselves to accept the lowest of any tender and reserve themselves the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason for doing so. The bank also reserves the right to add, alter or bifurcate any part or item out of the tender, which may be noted.
- 6) **The rate quoted by the contractor shall be clearly mentioned as inclusive/exclusive of GST.** The Contractor shall visit the site before quoting the bid. The work carried out shall be open for inspection to the Bank authorities, Consulting Architect of the bank, their representatives, at any time.
- 7) The work shall be executed strictly according to the specifications and the directions from the Bank / banks authorized Architect from time to time. If there is any discrepancy between the specifications and the instructions the same shall be pointed out to the Bank/Architect well in advance. Any claim in this regard shall not be entertained. Unless otherwise specified, all materials required for the work shall have to be arranged by the contractor well in advance. Delay on part of non-availability of any particular material shall be to the contractor's account.
- 8) Contractor shall not sublet the work entrusted to him without the prior permission of the Banks Architect and Bank. He will co-operate with other agencies appointed by the Bank and shall give prior markings, recesses, openings etc., required for other agencies. The Bank authorities /Architect shall decide the order in which the work shall be carried out; however, the same shall not be the reason for delaying the work.
- 9) Samples of all the materials brought by the contractor at site shall be got approved with endorsement tag by the Bank authorities/ Architect and shall remain in safe custody at site till the completion of the job and shall be made available to the Bank authorities/Architect or their representatives whenever required. Any change of material, brand other than what is specified in the specifications, conditions shall not be done without the written approval from the Bank authorities Architect, if violated, Bank/Architect can reject the items and no payment shall be made for the same, or otherwise the material deviated from the specifications is acceptable for one or the other reason. Necessary cost adjustment shall be made for which contractor shall not have any objection. The quantities mentioned in schedule are approximate and may vary to any extent or even be omitted thus altering the aggregate value of the contract. No claim in this regard shall be entertained.
- 10) During the execution of work, if any damage occurs to the property, structure etc. the same shall be made good by the contractor at his own cost. Contractor has to arrange water & electricity at his cost. Contractor shall arrange to protect their tools, tackles, materials, equipment and the work carried out till handing over the entire completed work from any theft, damage



and the owner shall not be responsible for the same. The rates quoted shall be firm and final during the currency of contract. No upward revision in rates shall be permitted on account of hike in material prices, labour charges, taxation etc. The rates quoted shall be for finished work and shall be inclusive of site clearing including dismantling etc., labour, material, wastage, transport, loading, unloading, tools, tackles, scaffolding, if necessary, profit, all taxes inclusive of sales tax, works contract tax, Service Tax, Professional Tax, ESIS, Octroi, levy, overheads of the contractor etc. **During the execution of work, if any item is required to complete the work, but not specified in schedule of quantities and no rates are available for the same, then the rate for such item shall be got approved from the Architect/Bank before execution of such item of work if any, and the rate so approved/ decided by the Architect/Bank shall be acceptable and binding on the contractor.**

- 11) No labour below the age of 18 years shall be employed on the work site. The contractor shall not be entitled to any compensation for any loss of life, injury or accident happened during the currency of contract, till completion of the entire work and handing over to the owner, the contractor shall be responsible for any accident, injury, loss of life, fire, theft of material etc. and he shall indemnify the owner from any such losses. He may insure his material, workmen etc. Contractor shall protect the work by covering / taping all the loose/live wire openings etc. if necessary to avoid any mishap during the progress of work. It will be the total responsibility of the contractor in case of any accident. The contractor shall indemnify the owner and the Architect from any such loss, damage etc.
- 12) Contractor shall follow all the safety measures like, using safety belts helmets etc. while carrying out the work. Contractor shall engage sufficient expert labour required to carry out the work on the site and follow the rules, regulations, bye-laws etc. Laid down by the Local Civic Authority and indemnify the owner and the Architect from any such cause, loss suffered on this account. The Labours working on site would take due care to avoid any hazardous incident and follow all the safety measures.
- 13) The work carried out by the contractor shall jointly be measured. In case the contractor or his representative fails to remain present at the time of joint measurement then the measurements taken by the Architect shall be final and binding on the contractor. Any item of work other than the BOQ if advised by the Architect/Bank the rate for the same be got approved from the Architect/ bank before execution of the item at site. The rate so approved by the Architect/ Bank shall be final and binding on the contractor. While the work is in progress, if use of any substandard material is observed or in case of bad workmanship and if the Architect instructs to dismantle and to redo the same the contractor shall do the same at his own cost and the Architect's/Banks decision in this regard shall be final and binding.
- 14) The full and final payment shall be considered only on satisfactory completion of work and after due certification of the bill by the Architect. The owner shall deduct the income tax (TDS) as per prevailing rules and rate from the payments due to the contractors and certificate having deducted the TDS shall be issued to the contractor.
- 15) If for any reason the work is required to abandon or the overall value of the contract gets reduced, the contractor shall be paid for the actual work carried out by him at the quoted rates subject to that the work is found satisfactory. No claim or compensation in this regard shall be entertained. The date of commencement shall be within the 5th day of receipt of work order and the contractor shall commence the work immediately in consultation with the bank/Architect. The unreasonable delay to commence the work shall be liable to cancellation of contract after due notice. If the commencement of the work is delayed by the Bank for one or the other reason the contractor shall carry out the work at the same quoted rates if the delay is within the reasonable period.



- 16) The Bank shall be free to terminate the contract by giving proper notice to the contractor if:
- Contractor fails to commence the work within the reasonable period when asked to do so
  - Fails to show desired progress within the reasonable period despite being instructed to gear up the work
  - Does not follow the instructions given by the Architect.
  - The contractor fails to complete the work within the specified period including the extension in time limit if any (either with liquidated damages or without liquidated damages).
- 17) In case the Bank terminates the contract for the reasons mentioned above then and in that event the contractor shall be paid for the actual work carried out by him at the rates quoted in the tender /agreed during the negotiations and certified by the Architect, provided the work is found satisfactory. However, the Retention money so deducted shall be forfeited. The Contractors are required to assist the Project Architects in obtaining any permission/s from the Municipal/Local Authority and/or Liaison with the Authorities. Any out-of-pocket expenses etc. in this regard shall not be reimbursed to the contractor.
- 18) Work shall have to be carried out as per nomenclature of the items in particular and CPWD specifications pertaining to civil works as per their notified schedule, in general, however decision of Banks /Architect shall be final. Payments shall be released after final checking of the work done by each work in the branch individually.
- 19) Contractor shall give his programme of work well in advance so that if considered necessary Banks Engineer may be present at the time of execution of work or Bank may depute its representative
- 20) Any item/work not clears to the contractor in BOQ/Drawings in relation to site the same may be got verified from the Architect/ bank Engineer well before execution of the same at site.
- 21) All the electrical work (wiring, panels, boards, fittings and fixtures) as per the schedule shall have to be executed by a qualified electrical engineer/ Contractor/ wireman holding valid on date license from HP state electrical inspector or concerned department. On completion the furnisher shall provide test certificate/report for the work so executed to the entire satisfaction of the bank/ HPSEB / any other authority. Payments against the electrical work shall be released after satisfactory completion of the work and issuance of test report by the competent contractor/ engineer.

**LIST OF OTHER APPROVED MANUFACTURERS/PRODUCTS WHICH ARE NOT SPECIFIED IN SCHEDULE OF QUANTITIES/INTERIORS**

| FOR INTERIOR WORK |           |   |
|-------------------|-----------|---|
| Sr No             | Item Name | Make  |
| 1                 | Plywood   | Century Ply (I.e. Century Win), 1 <sup>st</sup> Quality Green Ply (I.e. Green MR), Kit ply (Swastik Plus) & or as directed by Architect. (No substitute/equivalent i.e. Sainik, Ecotec, FiveStar should be used.) & no other equivalent material should be used.) |
| 2                 | Laminates | Century Lam / Greenlam / Sunmica / Archid Lam / Formica or as directed by Architect.  |





|                            |  |   |
|----------------------------|--|---|
|                            | Steamed Anigre (equivalent to 366 of M/s Century)  | This colour will be provided on table top and façade of counters & partitions in strips                               |
|                            | Sugar Maple (equivalent to FI-1758 of M/s Formica) | This colour will be provided at vertical faces of all counter / partitions along with façade of the counter / tables. |
|                            | Goncalo Alvez (equivalent to 1769 of M/s Formica)  | This colour will be provided at skirting.   |
| 3                          | Glass  | Modiguard, Saint-Gobain.  |
| 4                          | Door Closer / Floor Springs                        | Ozone, Godrej Make only.  |
| 5                          | Vertical Blinds                                    | Vista or as directed by Architect.  |
| 6                          | False Ceiling board & frame                        | Indian Gypsum (Saint Gobain) only.  |
| 7                          | Locks & all accessories                            | Godrej, Acme, Ebco, Ozone.  |
| <b>FOR ELECTRICAL WORK</b> |  |   |
| 1                          | Wires  | Poly Cab, Havels or as directed by Architect.   |
| 2                          | Cables   | Polycab, V-Guard, HPL or as directed by Architect   |
| 3                          | 6A Switches & Sockets                              | Anchor Roma or as directed by Architect.  |
| 4                          | Ceiling Roses, Holders, Buzzers, Bell Push, Bell.  | Anchor Roma or as directed by Architect.  |
| 5                          | MCB's & DB accessories.                            | L & T, Siemens, MDS or as directed by Architect.  |
| 6                          | Interior & Electrical fittings                     | WIPRO or as directed by Architect.  |
| 7                          | Fans   | Crompton / Bajaj- (High speed models) or as directed by Architect.  |
| 8                          | HRC switch fuse unit                               | E.E. L & T, Siemens.  |
| 9                          | Bus- Bar Chamber                                   | Standard / Ashoka   |
| 10                         | Cable glands & lugs                                | Siemens Dowels.   |
| 11                         | 15A Switch Socket                                  | Anchor Roma or as directed by Architect   |
| 12                         | 16A DP switches with Fuse                          | Anchor Roma or as directed by Architect   |
| 13                         | Telephone Wires                                    | Poly Cab, RR or as directed by Architect  |
| 14                         | Fluorescent Tubes, Bulbs                           | WIPRO, Osram or as directed by Architect  |
| 15                         | Electronic Regulators                              | Anchor Roma or as directed by Architect   |
| 16                         | PVC conduits                                       | Precision, Diamond or as directed by Architect  |

All the items of work, Materials to be used to be as per CPWD specifications for civil interior and Electrical works.

Note: - Other material as per BIS/ISI standard

- [a] UCO BANK reserve the right to add or delete name of any manufacture as and when required.
- [b] UCO BANK reserve rights to select any of the specified brands mentioned above.

Signature of the contractor with Seal



